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TRADE AND DEVELOPMENT BOARD
Committee on Transfer of Technology
Sixth session
Geneva, 27 October 1986
Item 2 of the provisional agenda

# ADOPTION OF THE AGENDA AND ORGANIZATION OF WORK

## Addendum

## Suggestions for the organization of work

Note by the UNCTAD secretariat

The sixth session of the Committee on Transfer of Technology will open on 27 October at 11 a.m. Although there are 10 working days from 27 October to 7 November 1986, the Committee will have effectively 9 working days at its disposal because 1 working day (Thursday, 6 November) has to be set aside for the preparation of the draft report.

Throughout the session, facilities will be available for two simultaneous meetings with interpretation, both in the morning and in the afternoon. Morning meetings will normally last from 11 a.m. to 1 p.m. and afternoon meetings from 3 p.m. to 6 p.m.

Limited facilities for group meetings as may be needed will be available each morning from 9 a.m. to 11 a.m.

It would expedite the work of the Committee if written proposals could be submitted as early as possible during the session. The Committee may wish to establish a deadline for the submission of written proposals.

The designation of "Friends of the Rapporteur", in accordance with usual practice, would facilitate the preparation of the draft report and expedite its adoption.

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The secretariat has prepared the following tentative schedule of meetings:

## Tentative schedule of meetings

| Date | a.m. | p.m. |
|---|---|---|
| Monday, 27 October | Opening of the session:<br>1. Election of officers<br>2. Adoption of the agenda and organization of work | Item 3: Further elaboration and implementation of a strategy for the technological transformation of developing countries |
| Tuesday, 28 October | Item 3 (cont.) | Item 3 (cont.) |
| Wednesday, 29 October | Item 3 (completion) | Item 4: Impact of new and emerging technologies on trade and development |
| Thursday, 30 October | Item 4 (cont.) | Item 4 (cont.) |
| Friday, 31 October | Item 5: UNCTAD work programme on the development and transfer of technology and proposals for further work | Item 5 (cont.) |
| Monday, 3 November | Item 5 (cont.) | Item 5 (cont.) |
| Tuesday, 4 November | Item 5 (completion) | Item 7: Other business |
| Wednesday, 5 November | Item 6: Provisional agenda for the seventh session of the Committee | 1/ |
| Thursday, 6 November | 1/ and 2/ | 1/ and 2/ |
| Friday, 7 November | 1/ and 2/ | Item 8: Adoption of the report of the Committee to the Trade and Development Board |

## Notes

1/ Facilities would be provided, as required, for informal group meetings and contact groups.

2/ It is suggested that no plenary meetings be held during these sessions so as to give the Rapporteur enough time for completion of the draft report.